




# Approval Letter from the University of Madras

Phone: 25399566 Fax No. 91 - 44 - 25360749

 **UNIVERSITY OF MADRAS**  
(Established under the Act of Incorporation XXVII of 1857 -  
Madras University Act 1923) (State University)  
Centenary Building, Chepauk, Chennai - 600 005.

No. A-II/MPV/Principal Approval/Patrician/2019/ 282 Dated: 29 JUL 2019

From The Registrar,  
University of Madras.

To The Director,  
Patrician College of Arts & Science,  
Canal Bank Road, Gandhi Nagar,  
Adyar, Chennai - 600 020.

Sir / Madam,

Sub: Self-Financing Colleges - Patrician College of Arts & Science, Chennai - Grant of approval of qualification to hold the post of Principal - Regarding.

Ref: Your letters dated: 05.07.2019 & 28.06.2019

With reference to the above letters cited, I am, by direction, to inform you that the approval of qualification has been granted to Dr. Usha George to hold the post of Principal (By Direct Recruitment) at your College, w.e.f. 27.06.2019 i.e. from the date of her joining duty, as per the existing rules of qualification prescribed for the post.

Name	<b>Dr. Usha George</b>
Age and Date of Birth	58 Years & 15.03.1961
Qualifications	M.A. - English - Overall Grade 'O' - OGPA 5.72 - May 1984 - University of Madras. M.Phil. - English - First Class - September 1986 - University of Madras. Ph.D. - English - 2002 - University of Madras.
Teaching Experience	1. Assistant Professor - Chevalier T. Thomas Elizabeth College for Women, Chennai From - July '87 to May '88 = 11 months 2. Lecturer - Anna Adarsh College for Women, Chennai From - 07.07.1989 to 29.09.2008 = 19 years & 02 months 3. Joined Government service as Assistant Professor From - 07.07.2009 to 31.05.2019 = 09 y, 10 m & 24 days <b>Total teaching experience - 29 years, 11 months &amp; 24 days</b>
By Promotion or By Direct Recruitment	By Direct Recruitment
Date of Appointment Order	27.06.2019
Date of Joining	27.06.2019

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# Affiliation Letters from the University of Madras

Email: [registrarmadras.ac.in](mailto:registrarmadras.ac.in)

**UNIVERSITY OF MADRAS**  
[Established under the Act of Incorporation XXVII of 1857 -  
Madras University Act 1923  
[State University]

Prof. Dr. N. MATHIVANAN, M.Sc, M.Phil, Ph.D  
Registrar-in-charge

No.A1/PCAS/2021-2022/ 675

PHONE: 25399554  
FAX : 92-44-25360749

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Centenary Building,  
Chepauk, Chennai - 600 005

Date: 27 NOV 2021

**TO WHOM IT MAY CONCERN**

This is to certify that **Patrician College of Arts and Science**, Canal Bank Road, Gendhi Nagar, Adyar, Chennai - 600 020 is a Self-Financing Arts and Science College (Non-Autonomous) which is affiliated to University of Madras, Chepauk, Chennai- 600 005, since 2001 and for the academic year 2021-2022, the following Courses/Subjects are taught in the said college as per approval.

Sl No	Name of the Course(s) and Duration	Affiliation		Period of Validity for the year(s)
		Permanent	Temporary	
<b>Shift-I U.G Courses - Three years</b>				
1.	<b>B.Com. Courses:</b> (General, Accounting & Finance, Corporate Secretaryship)		Temporary	
2.	<b>B.B.A. Course:</b> Business Administration		Temporary	
3.	<b>B.Sc. Courses:</b> (Computer Science, Visual Communication, Mathematics, Psychology)		Temporary	
4.	<b>BCA Course:</b> Computer Application		Temporary	
5.	<b>B.A. Course:</b> (English)		Temporary	
6.	<b>B.S.W.:</b> Social Work		Temporary	
<b>P.G Courses - Two Years</b>				
7.	<b>M.Com Course:</b> General		Temporary	
8.	<b>M.A. Course:</b> English, Human Resource Management		Temporary	
9.	<b>M.S.W.:</b> Social Work		Temporary	
<b>Shift-II U.G Courses - Three years</b>				
10.	<b>B.A. Course:</b> (Journalism)		Temporary	
11.	<b>BCA Course:</b> Computer Application		Temporary	
12.	<b>B.Com. Courses:</b> (General, Corporate Secretaryship, Accounting & Finance)		Temporary	
13.	<b>B.Sc. Course:</b> (Computer Science, Electronic Media)		Temporary	
<b>P.G Courses - Two Years</b>				
14.	<b>M.Sc. Courses:</b> (Applied Psychology, Mathematics)		Temporary	
15.	<b>M.Phil (Full time):</b> (Social Work, Commerce)		Temporary	

N. Mathivanan  
Registrar-in-charge  
UNIVERSITY OF MADRAS.



# Minutes of the Academic Advisory Committee Meeting

## Minutes of Academic Council Meetings, PCAS

### Minutes of the Academic Advisory Committee Meeting held on Friday, 7<sup>th</sup> October 2022 @ 3:00pm in Online Google Platform

#### **MEMBERS PRESENT:**

01. Bro.Dr. A.Stanislaus, Director & Secretary, PCAS -Chairperson
02. Dr.Fatima Vasanth, Academic Director, PCAS - Co-Chairperson
03. Dr.Usha George, Principal, PCAS –Convener
04. Dr. Arokiamary Geetha Doss, Vice Principal, Shift II, PCAS –Member
05. Dr. B Meena, Vice Principal, Shift I, PCAS –Member
06. Dr.Anandapriya B, Coordinator, Academic Affairs, PCAS- Member Secretary
07. Mr.Daniel Felix Chalke, IQAC Coordinator, PCAS –Member
08. Dr.S.S. Sundaram, HOD, Dept of History & Member Syndicate, UNOM  
- Member
09. Dr. Paul Wilson, Principal Madras Christian College – Member
10. Dr.M.G.Ragunathan, Principal, Guru Nanak College(Autonomous) – Member
11. Dr. J. Madhavan, Dean of Research, Loyola College– Member
12. Dr R. Buvana, Consultant, Community Development - Member
13. Mr. Joshua Gerard, Excel Technologies and Solutions -Managing Director - Member

#### **APOLOGY RECEIVED:**

1. Fr. Xavier Arulraj, Legal Advisor – Member

#### **MINUTES OF THE MEETING:**

#### **Agenda 1 – Welcome and Introductory Remarks**



Bro.Dr. A.Stanislaus, Director & Secretary of Patrician College, welcomed and gave the introductory remarks.

### **Agenda 2 – Introduction of External Members**

Dr.Fatima Vasanth, Academic Director introduced the external members and thanked the external members for accepting to be a part of Academic Advisory committee of the college.

### **Agenda 3 – Minutes of the Meeting & ATR**

Dr B Anandapriya, Coordinator Academic Affairs presented the highlights of the Minutes of the previous meeting along with suggestions and the Action Taken Report.

Discussion:

- All External members have appreciated the Management for providing seed money for encouraging faculty to do their Research work,
- Number of MoU's signed by the college for conducting Academic activities,
- Number of Publications by the Faculty members
- Faculty are the members in the professional bodies
- Appointment of Counsellor
- Action Taken Report covered for all the suggestions were mentioned in the last meeting

Suggestions:

- Dr S.S Sundaram , Requested reason for having online meeting
- Director & Secretary Bro.Dr. A.Stanislaus, replied that for the convenience of external members, meeting conducted in Online and assured that next meeting will be in Offline
- Dr.M.G.Ragunathan , told to apply for funded projects from different funding agencies
- Mr. Joshua Gerard , appreciated that all the points which was discussed in the meeting was presented well in the ATR
- Dr R. Buvana , suggested to have Job fairs for the final year students to procure placements
- Dr. J. Madhavan, appreciated for the comprehensive minutes, especially for the Mentor status by Institution Innovation Council. Output of seed money needs to be monitored, whether it has moved into a publication or patent and suggested to check for UGC Scheme 5 different schemes with last date being 10<sup>th</sup> Oct 2022.



## Principal's Report

Dr. Usha George, Principal presented the academic report for the period November 2021 to September 2022. The report covered on details of UGC recognition, Approval by Statutory/Regulatory Bodies /Corporates, Academic Information, Admission, Teachers Participation-Awards & Recognitions, Conference/ Seminar/ Workshop attended by faculty, University Exam Results, Academic Flexibility, IQAC Initiatives and Future Directions

### Discussion arising out of the Principal's Report

- Dr. Paul Wilson, raised the point as how is the Innovation included as a part of culture on campus
- Principal Dr. Usha George replied, the strategies adopted are students participated in the National Level Smart India Hackathon Projects in the various places like Andhra Pradesh, Greater Noida and Faridabad, also Patrician Mela is organized every month to encourage Students as entrepreneurs through Patrician ED cell
- Dr S S Sundaram asked in the Result Analysis, the reason for BCA Pass percentage is less
- Dr Anandapriya , HoD of BCA replied ,students have applied for the Instant exam and Director & Secretary also told , girls admitted in that batch is less comparing to boys, that too the reason for pass percentage is less.
- Dr S S Sundaram , asked reasons for Faculty participation in the MOOC Courses in less and zero enrollment for the programme - MSc Mathematics
- Academic Director Dr Fatima Vasanth replied, only few enquiries and candidates have the feeling of this programme is not economically viable
- Dr. Paul Wilson , suggested that to reach out the schools and conduct activities to popularize the Mathematics subject to get enrollments in the future admissions and told even in MCC were not able to fill the seats in BSc Mathematics -Shift II and MSc Maths were able to fill ,
- Dr S S Sundaram has also mentioned that in many colleges have not filled seats in UG & PG Mathematics
- Dr. J. Madhavan , suggested, Multiple representation per faculty so numbers to be reconciled, like induction programmed for New Faculty , and programmes for Newly admitted students and Principal replied that We do have programme for I UG & I PG students., suggested to give Awards to faculty for their research publications.

## Agenda 5- Research, Innovation & Extension

Dr. Arokiamary Geetha Doss presented the report on Research, Innovation & Extension. It covered details on research activities, I & E Eco System, Programmes organized on Research , IPR & Entrepreneurship , Publications and MoUs.

Discussions and Suggestions on the agenda



- Dr. Paul Wilson appreciated the Faculty filed Patents as part of their research Publications, also MoU's signed by the College, suggested that at least 1 programme to be conducted once in a semester / once in a year with MoU signed Organizations
- Concrete planning to be made to enhance Research Publications
- Congratulated the Faculty for the 21 Scopus publications. And told he has mentioned that he is honestly impressed of Research culture of Patrician College.

### **Agenda 6 - Student Support Services**

Dr.B. Meena, Vice Principal (Shift I) presented the report on Student Support Services highlighting the Patrician Mentoring and Counselling, PKRC, Grievance Cell, PICC, PCEC, scholarship schemes made available through government bodies and private organizations, capability enhancement programs, and placement support.

Discussions and Suggestions on the agenda

- Dr. Paul Wilson , raised that how passed out students are connected with the college , Dr Meena Vice Principal replied , Departments used to connect with the present and passed out students through social network , and regular contact with the students.
- Also raised how to link with passed out students to calculate percentage of placements, collecting appointment orders through students directly or through employers
- Dr Meena Vice Principal replied that last year AQAR college has uploaded that Placement percentage is 60% and appointment orders are collected from companies only.
- Dr R. Buvana , suggested that the organization Equitas foundation helps to contact with corporates and the College can tie up with them for getting link between college and corporate for the Placements
- Director & Secretary Bro.Dr. A.Stanislaus, accepted the suggestion

### **Agenda 7- Sports, Infrastructure and Learning Resources**

Mr.Daniel Chalke, IQAC Coordinator presented the report on Sports individual and team achievements from November 2021 to September 2022, Physical Infrastructure and Library Resources.

- External members appreciated the presentation made on Sports, Infrastructure and Library Resources

### **Agenda 8 –Proposal for New Academic Programmes**

Dr. Anandapriya. B, Coordinator, Academic Affairs, presented the list of new courses propose for the Academic year 2023-24.

Discussions and Suggestions





- Mr. Joshua Gerard appreciated that it's a Wonderful idea to bring in Data Science. Great initiative for UG Data Science, regarding MSc Data Science, maybe after a few years as after creating the demand for the same
- Dr.M.G.Ragunathan suggested regarding university affiliated colleges are not having the programme MSc Data Science, there is a chance for filling the seats, BCA / BSc Comp Sci and BSc IT students are eligible for MSc Data Science
- Director & Secretary Bro.Dr. A.Stanislaus replied that will get back to external members for further information before the college can proceed

#### **Agenda 9 - External Members Remarks**

#### **Agenda 10 - Any other matter**

- May be external members can mail if they would later have suggestions regarding infrastructure and learning resources
- External members have suggested that the Academic advisory meeting will be conducted in Physical mode, not in Online mode
- Director & Secretary Bro.Dr. A.Stanislaus replied that even if there is a next covid wave. Academic Advisory committee will have physical meet.

#### **Agenda 11 - Vote of Thanks**

The meeting came to an end with Vote of Thanks proposed by Dr .Anandapriya B,Coordinator, Academic Affairs, Patrician College of Arts and Science

#### **Post Review**

All Internal members have decided that Academic Advisory Committee Meeting will be held in Offline and have international members can join the meeting in online.



# Minutes of the Governing Body Meeting

**MINUTES OF GOVERNING BODY MEETING held on 26<sup>th</sup> October 2022 @ 11 a.m.**

## **Members Present**

1. Bro. P. K Joseph, Superior, Patrician Community - Chairperson
2. Bro. Dr. A. Stanislaus, Director and Secretary, PCAS - Secretary
3. Bro. Thomas Pushparaj, Principal, SMA - Member
4. Bro. Kennedy, head master, St. Patricks AIHSS – Member
5. Bro Paul, Principal, stpatricksicse school, member
6. Dr.FatimaVasanth, Academic Director, PCAS - Member
7. Dr.Usha George, Principal - Member
8. Dr.ArokiamaryGeetha Doss, VP – Shift II PCAS - Member
9. Dr.Meena B, Shift I PCAS - Member
10. Mrs.Lenora – Senior Faculty, PCAS – Member
11. Dr.Anandapriya, Academic Coordinator - Member
12. Dr.Padmaja TVS, Principal, Valliammal College for Women, University Representative – Member

**Apology Received** - Fr.Xavier Arul Raj, Legal Advisor – Member

## **The Agenda was taken - Proceedings**

### **Agenda 1 - Prayer**

The Governing Body Meeting commenced with a prayer by Bro.Thomas Pushparaj, Principal, St. Michael's Academy.

### **Agenda 2 - Welcome & Introductory Remarks**

Bro. P. K Joseph, Community Superior, welcomed the members and gave the Introductory Remarks.

### **Agenda 3 - Minutes of Previous Meeting & Approval (Annexure 1)**

The Minutes of the previous meeting held on 30.11.2021 was presented by Bro.Dr. A. Stanislaus, Director& Secretary. The minutes was proposed by Bro. Thomas Pushparaj and seconded by Bro Paul for approval. The minutes was passed.

### **Agenda 4- Action Taken Report (Annexure II)**

The ATR was presented by Bro.Dr.A. Stanislaus and accepted

### **Agenda 5 - Director & Secretary's Report (Annexure III)**

Bro.Dr. A Stanislaus, Director and Secretary presented for the period October 2021 to October 2022. The report covered the following areas.





- Awards and recognitions received by the College.
- Status of Academic Programs and UGC Recognitions.
- Staff recruitment/Termination/Staff resignation.
- Budgeted expenses for 2022-2023.
- Staff Welfare.
- College fees./Scholarship/Freeships/Infrastructure enhancement.
- Observations on Internal audit.
- Way forward.

#### **Agenda 6 – Principal’s Report (Annexure IV)**

Dr.Usha George, Principal presented the College Report for the period October 2021 to October 2022. The report covered the following areas

- Admission Status 2022-2023 as on 22/10/22
- University Theory Results.
- Faculty- Academic participation/Awards and Recognitions
- IQAC - Quality Initiatives.
- Extensive activities/SEEDS/ CLUBS /CELLS /UBA/MOU’S
- Student Support Services
- Future Directions.

#### **Clarifications raised by members based on Principal’s Report**

- Bro P K Joseph, raised a query regarding vacancies against the sanctioned strength and the reasons for not filling the seats. Academic Director explained the reasons for vacancies.
- Bro Thomas clarified whether Bridge courses were conducted for First year students to which the Principal shared that bridge courses and certificate courses were offered to all students.
- Bro. Thomas asked about the Start Ups. AD shared the details of the startup initiatives in the college. AD also shared that 10% of the proceeds are diverted to Student Scholarship fund.

#### **Agenda 7 - Recommendations of the Academic Advisory Committee (Annexure V)**

Dr.Fatima Vasanth, Academic Director presented the minutes of the academic advisory committee meeting held on 7<sup>th</sup> October 2022 @ 3 p.m. on Virtual mode. The recommendations were accepted by the committee.

#### **Agenda 8 - Remarks by members**

Bro Thomas suggested to introduce programme on Artificial Intelligence.

Bro Paul asked about adoption of villages and AD shared the details of the village adoption programme under UBA Scheme of the Ministry of Education (MoE).

#### **Agenda – 9 - Any other matter with the permission of Chair**



The members appreciated the college management and the staff for the many new initiatives.

### **Agenda 10 - Vote of Thanks**

Dr. Geetha Rufus, Vice Principal Shift -2 proposed the vote of thanks. She thanked all the members for their presence, presentations and their valuable inputs.